

<b>General information about company</b>	
Scrip code	542830
NSE Symbol	IRCTC
MSEI Symbol	NA
ISIN	INE335Y01012
Name of the entity	Indian Railway Catering and Tourism Corporation Limited
Date of start of financial year	01-04-2021
Date of end of financial year	31-03-2022
Reporting Quarter	Half Yearly
Date of Report	30-09-2021
Risk management committee	Applicable
Market Capitalisation as per immediate previous Financial Year	Top 500 listed entities

## Annexure I

### Annexure I to be submitted by listed entity on quarterly basis

#### I. Composition of Board of Directors

Disclosure of notes on composition of board of directors explanatory

Textual Information(1)

Whether the listed entity has a Regular Chairperson

Yes

Whether Chairperson is related to MD or CEO

Yes

Name of the Director	PAN	DIN	Category 1 of directors	Category 2 of directors	Category 3 of directors	Date of Birth	Whether special resolution passed? [Refer Reg. 17(1A) of Listing Regulations]	Date of passing special resolution	Initial Date of appointment	Date of Re-appointment	Date of cessation	Tenure of director (in months)	No of Directorship in listed entities including this listed entity (Refer Regulation 17A of Listing Regulations)	No of Independent Directorship in listed entities including this listed entity (Refer Regulation 17A(1) of Listing Regulations)	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)	Notes for not providing PAN
Rajni Hasija	ABKPH3049P	08083674	Executive Director	Chairperson		09-05-1963	NA		18-05-2018				1	0	2	0	
Ajit Kumar	ADLPK4428L	07247362	Executive Director	Not Applicable		06-09-1964	NA		29-05-2020				1	0	0	0	
Neeraj Sharma	AEAPS2729G	08177824	Non-Executive - Nominee Director	Not Applicable		05-07-1964	NA		12-07-2018				1	0	1	1	
Vinay Srivastava	AFIPS1696D	08638850	Non-Executive - Nominee Director	Not Applicable		19-05-1971	NA		20-03-2020		13-09-2021		0	0	0	0	

<b>Text Block</b>	
Textual Information(1)	Shri Vinay Srivastava, Government Nominee Diretor ceased to be Director on the Board of the Company w.e.f. 13.09.2021.

<b>Audit Committee Details</b>							
Whether the Audit Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	08177824	Neeraj Sharma	Non-Executive - Nominee Director	Chairperson	29-03-2021		
2	08638850	Vinay Srivastava	Non-Executive - Nominee Director	Member	13-10-2020	13-09-2021	Textual Information(1)
3	08083674	Rajni Hasija	Executive Director	Member	13-10-2020		

<b>Sr Text Block</b>	
Textual Information(1)	<p>Shri Vinay Srivastava, Government Nominee Director ceased to be Director on the Board of the Company w.e.f. 13.09.2021 and also member of the Audit Committee. Since, the company has left with only three directors (2 Functional and 1 Government Nominee Director), the company is yet to re-constitute committee thereof and would be re-constituted immediately after appointment/nomination of directors from Government of India is communicated to the company. It is pertinent to mention here that company has been regularly chasing up the issue with Ministry of Railways, since January 2020</p>

<b>Nomination and remuneration committee</b>							
Whether the Nomination and remuneration committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	08177824	Neeraj Sharma	Non-Executive - Nominee Director	Chairperson	29-03-2021		
2	08638850	Vinay Srivastava	Non-Executive - Nominee Director	Member	13-10-2020	13-09-2021	Textual Information(1)
3	08083674	Rajni Hasija	Executive Director	Member	29-03-2021		

<b>Sr Text Block</b>	
Textual Information(1)	Shri Vinay Srivastava, Government Nominee Director ceased to be Director on the Board of the Company w.e.f. 13.09.2021 and also member of the Nomination and Remuneration Committee. Since, the company has left with only three directors (2 Functional and 1 Government Nominee Director), the company is yet to re-constitute committee thereof and would be re-constituted immediately after appointment/nomination of directors from Government of India is communicated to the company. It is pertinent to mention here that company has been regularly chasing up the issue with Ministry of Railways, since January 2020.

<b>Stakeholders Relationship Committee</b>							
Whether the Stakeholders Relationship Committee has a Regular Chairperson					No		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	08638850	Vinay Srivastava	Non-Executive - Nominee Director	Chairperson	10-10-2020	13-09-2021	Textual Information(1)
2	08083674	Rajni Hasija	Executive Director	Member	26-07-2019		
3	08177824	Neeraj Sharma	Non-Executive - Nominee Director	Member	29-03-2021		



<b>Sr Text Block</b>	
Textual Information(1)	<p>Shri Vinay Srivastava, Government Nominee Director ceased to be Director on the Board of the Company w.e.f. 13.09.2021 and also Chairperson of the Stakeholders Relationship Committee. Since, the company has left with only three directors (2 Functional and 1 Government Nominee Director), the company is yet to re-constitute committee thereof and would be re-constituted immediately after appointment/nomination of directors from Government of India is communicated to the company. It is pertinent to mention here that company has been regularly chasing up the issue with Ministry of Railways, since January 2020.</p>

<b>Risk Management Committee</b>							
Whether the Risk Management Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	08083674	Rajni Hasija	Executive Director	Chairperson	01-02-2021		
2	08177824	Neeraj Sharma	Non-Executive - Nominee Director	Member	24-07-2018		
3	07247362	Ajit Kumar	Executive Director	Member	29-03-2021		

<b>Corporate Social Responsibility Committee</b>							
Whether the Corporate Social Responsibility Committee has a Regular Chairperson							
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	08083674	Rajni Hasija	Executive Director	Chairperson	01-02-2021		
2	07247362	Ajit Kumar	Executive Director	Member	13-10-2020		
3	08177824	Neeraj Sharma	Non-Executive - Nominee Director	Member	13-11-2019		

<b>Other Committee</b>						
Sr	DIN Number	Name of Committee members	Name of other committee	Category 1 of directors	Category 2 of directors	Remarks

<b>Annexure 1</b>							
<b>Annexure 1</b>							
<b>III. Meeting of Board of Directors</b>							
Disclosure of notes on meeting of board of directors explanatory				Notes for not providing Date	Whether requirement of Quorum met (Yes/No)	Number of Directors present* (other than Independent Director)	No. of Independent Directors attending the meeting*
Sr	Date(s) of meeting (if any) in the previous quarter	Date(s) of meeting (if any) in the current quarter	Maximum gap between any two consecutive (in number of days)				
1	16-06-2021				Yes	4	0
2	29-06-2021		12		Yes	4	0
3		12-08-2021	43		Yes	4	0
4		29-09-2021	47		Yes	3	0

<b>Annexure 1</b>								
<b>IV. Meeting of Committees</b>								
Disclosure of notes on meeting of committees explanatory							Number of Directors present* (other than Independent Director)	No. of Independent Directors attending the meeting*
Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Name of other committee	Reason for not providing date	Whether requirement of Quorum met (Yes/No)		
1	Audit Committee	16-06-2021				Yes	3	0
2	Audit Committee	29-06-2021	12			Yes	3	0
3	Audit Committee	12-08-2021	43			Yes	3	0
4	Corporate Social Responsibility Committee	11-08-2021				Yes	3	0
5	Risk Management Committee	11-08-2021				Yes	3	0

<b>Annexure 1</b>			
<b>V. Related Party Transactions</b>			
Sr	Subject	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
1	Whether prior approval of audit committee obtained	NA	
2	Whether shareholder approval obtained for material RPT	NA	
3	Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	NA	

<b>Annexure 1</b>		
<b>VI. Affirmations</b>		
Sr	Subject	Compliance status (Yes/No)
1	The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015	No
2	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 a. Audit Committee	No
3	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. b. Nomination & remuneration committee	No
4	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. c. Stakeholders relationship committee	No
5	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. d. Risk management committee (applicable to the top 500 listed entities)	No
6	The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
7	The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
8	This report and/or the report submitted in the previous quarter has been placed before Board of Directors.	Yes



<b>Annexure 1</b>		
Sr	Subject	Compliance status
1	Name of signatory	Suman Kalra
2	Designation	Company Secretary and Compliance Officer

<b>Annexure III</b>				
<b>III. Affirmations</b>				
Sr	Particulars	Regulation Number	Compliance status (Yes/No/NA)	If status is “No” details of non-compliance may be given here.
1	Copy of the annual report including balance sheet, profit and loss account, directors report, corporate governance report, business responsibility report displayed on website	46(2)	Yes	
2	Presence of Chairperson of Audit Committee at the Annual General Meeting	18(1)(d)	Yes	
3	Presence of Chairperson of the nomination and remuneration committee at the annual general meeting	19(3)	Yes	
4	Presence of Chairperson of the Stakeholder Relationship committee at the annual general meeting	20(3)	No	Shri Vinay Srivastava, Government Nominee Director ceased to be Director on the Board of the Company w.e.f. 13.09.2021. Consequent to his cessation, he also ceased to be Chairperson of the Stakeholders Relationship Committee. Shri Neeraj Sharma, Member of the committee attended the annual general meeting as authorised by the Chairperson and Managing Director of the Company. It is pertinent to mention here that company has been regularly chasing up the issue with Ministry of Railways, since January 2020 as mentioned elsewhere in the report also.
5	Whether “Corporate Governance Report” disclosed in Annual Report	34(3) read with para C of Schedule V	Yes	
Any other information to be provided				

<b>Annexure III</b>		
1	Name of signatory	Suman Kalra
2	Designation	Company Secretary and Compliance Officer

<b>Additional Half yearly Disclosure</b>		
Applicability of disclosure	Not Applicable	
Reason for Non Applicability	Textual Information(1)	

<b>Signatory Details</b>	
Name of signatory	Suman Kalra
Designation of person	Company Secretary and Compliance Officer
Place	New Delhi
Date	18-10-2021

